



STUDENT TOOLKIT FOR SUCCESS



Eastern
Mennonite
University

www.emu.edu

STUDENT TOOLKIT FOR SUCCESS

2017-18 Academic Calendar

FALL SEMESTER – 2018

New student orientation	Aug. 24-27
Fall registration.....	Aug. 27.
Fall classes begin	Aug. 28
Homecoming and Family Weekend	Oct. 12-14
Mid-semester recess begins	Oct. 19, 5:30 p.m.
Classes resume	Oct. 26, 8 a.m.
Thanksgiving recess begins.....	Nov. 20, 5:05 p.m.
Classes resume	Nov. 26, 8 a.m.
Last day of classes	Dec. 10
Final exams begin	Dec. 11, 8 a.m.
Final exams end	Dec. 14, 12:40 p.m.

SPRING SEMESTER - 2019

New student registration.....	Jan. 8
Spring semester classes begin.....	Jan. 9
Mid-semester recess begins	March 1, 5:30 p.m.
Classes resume	March 11, 8 a.m.
Easter recess begins	April 18, 5:05 p.m.
Classes resume	April 23, 8 a.m.
Last day of classes	April 26
Final exams begin	April 29, 8 a.m.
Final exams end	May 2, 6 p.m.
EMU Baccalaureate	May 4
EMU Commencement	May 5

SUMMER SESSION - 2019

First term	May 6 - August 16
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Add area code and prefix: 540-432-xxxx

Academic Success Center	4254	Housing/Residence Life	4128
Bookstore	4250	Information Systems	4357
Business Office	4575	International Student	
Campus Ministries	4196	Services	4459
Career Services	4131	Library	4175
Counseling Services	4317	Multicultural Student Services	4458
Cross-Cultural Program	4591	Registrar	4110
Disability Support Services	4233	Security	4911
Financial Assistance	4137	Student Life	4133
Health Services	4308	User Services/Help Desk	4357

Question or concern: "Where do I go if..."	Help is available:
... I want to find an email address, phone number, or office location of a professor or staff member?	myEMU Directory
... I am sick and want to see a health professional? ... I have a health center hold that affects registration?	Health Services , Wellness Suite, University Commons, 540-432-4308
... I have missed classes because of ongoing illness or other personal circumstance ? ... I am stressed about college life and/or classes?	Retention Director , 540-432-4159 CoachLink , coachlink@emu.edu
... I want to find specific assignments for each class? ... I lost a syllabus or want information about a specific course I'm enrolled in?	Moodle (link from myEMU) or professor of course

EMU Student Resources: Asking for help...

Student Success: **Completing a Bachelor's Degree**

- ✓ **MAJOR:** Courses required for graduation with a major of your choice (avg. 50 credits)
- ✓ **EMU CORE:** General education courses required by EMU for graduation (35 credits)
- ✓ **ELECTIVES:** Variety of courses you choose to take

120 credits:
TOTAL number of credits required over course of study (usually 8 semesters)

Question or concern: "Where do I go if..."	Help is available:
... I have a question about my major or schedule ? ... I have a question about transfer credits ?	My academic advisor – Listed on myEMU (Academics tab/Student tools)
... I want to learn about cross-cultural study options?	Cross-Cultural Office, 2nd floor Campus Center, 540-432-4146
... I want to see my current GPA or transcript ?	myEMU (Academics tab, Student tools)

<i>Question or concern: "Where do I go if..."</i>	<i>Help is available:</i>
<p>... I have a question about financial aid?</p> <p>... I want a work study job on or off campus?</p>	<p>Financial Assistance Office, 1st floor Campus Center, 540-432-4081</p>
<p>... I have a question about my college bill?</p> <p>... I have an account hold that affects registration?</p> <p>... I need to:</p> <ul style="list-style-type: none"> • Cash a check– up to \$75 per day • Get information out about my student account– questions, payments, refunds • Set up direct deposit for my work-study job 	<p>Business Office, 1st floor Campus Center, 540-432-4114</p> <p>Student should bring EMU ID with them for service</p>

Financial Assistance: Here to assist YOU!

Student Success: **Academic Services**

Academic Success Center:

Join a conversation with ASC staff on ideas for organizational and time management

▶ **Academic Access**

- Learn about reasonable accommodations in the classroom
- Develop strategies to promote personal success

▶ **Academic Advocacy Program**

- Work with a pre-major academic advisor during the first year if conditionally admitted
- Practice college success strategies in a skills course paired with a content course

Question or concern: "Where do I go if..."	Help is available:
... I need to find out what my academic support resources are?	emu.edu/academic-support
... I have a documented disability ? ... I wonder if I have a learning disability ?	Office of Academic Access , Academic Success Center, 3rd floor Hartzler Library, 540-432-4233 emu.edu/academic-success
... I want to make an appointment with a tutor ?	Academic Success Center , or <i>ASC tutoring link from myEMU</i>

<i>Question or concern: "Where do I go if..."</i>	<i>Help is available:</i>
... I have a question regarding multicultural or international student support?	<p>Multicultural Student Services, Student Life Suite, University Commons, 540-432-4458 emu.edu/studentlife/multicultural</p> <p>International Student Services, Student Life Suite, University Commons, 540-432-4459 emu.edu/studentlife/iss</p>

Multicultural and International Student Services

Counseling Services

<i>Question or concern: "Where do I go if..."</i>	<i>Help is available:</i>
<p>... I struggle with depression, anxiety, family issues or another emotionally impactful experience?</p>	<p>Counseling Services, Suter House, 1115 College Ave, 540-432-4317 counselingservices@emu.edu, emu.edu/studentlife/ counseling</p> <p><i>Confidential counseling (short term sessions available for students</i></p>

<i>Question or concern: "Where do I go if..."</i>	<i>Help is available:</i>
... I am considering a new major ? ... I am interested in an internship ? ... I am interested in applying for a job ? ... I am interested in developing my resume ?	Career Services, Wellness Suite, University Commons, 540-432-4131, careerservices@emu.edu emu.edu/careers

EMU Student Handbook and Safety Information

Life Together, Commitments for a Community of Learning:
emu.edu/about/life-together/

At Eastern Mennonite University our life together supports our work, and in turn, our work shapes our life together. The following ideals describe the learning community we aspire to be: **Love for God and one another; Wisdom; Equality; Sustainability; Accountability.**

Formal policies and procedures are outlined in EMU faculty/staff and student handbooks.

EMU Student Handbook:
emu.edu/studentlife/student-handbook/

The handbook contains university policies and standards of conduct for all university students, program-specific policies and expectations, a breakdown of all student services provided by the university, and more.

Question or concern: "Where do I go if..."	Help is available:
... I need to contact Campus Security?	540-432-4911 or 4911 from a campus phone * Call 911 directly for any situation that requires IMMEDIATE police, fire, or medical response
... I want to sign up for EMU emergency alerts?	my.emu.edu/ics/Alerts

<p>... I have experienced sexual assault or harassment?</p>	<p>Sexual Assault Crisis Hotline, 540-434-2272 (for immediate help) EMU Counseling Services, 540-432-4314 (for appointments) Collins Center, 540-433-6430 (community resource) Title IX Coordinator, Irene Kniss 540-432-4302, irene.kniss@emu.edu</p>
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RDs and CAs are available to assist students:

- RD on call 24/7: **540-476-4578**
- RD Offices: in each residence hall
- CAs: live on each floor
- Campus Safety and Security: **540-432-4911**

Question or concern: "Where do I go if..."	Help is available:
<p>... I have a question or concern about residence life?</p>	<p>Housing and Residence Life, Student Life Suite, University Commons, 540-432-4128</p>
<p>... My RD's name:</p>	
<p>... My CA's name:</p>	
<p>... My MA's name:</p>	

Stay connected with the EMU community

Campus events www.emu.edu/events

Campus crisis information www.emu.edu/crisis/communication

Campus related emergency alerts - sign up at www.emu.edu/alerts

EMU website parents' page www.emu.edu/parents

Campus life photos www.emu.edu/photos

Facebook pages

EMU www.facebook.com/EasternMennonite

EMU campus activities council www.facebook.com/pages/Eastern-Mennonite-University-Campus-Activities-Council/161984830559652

EMU campus ministries www.facebook.com/pages/EMU-Campus-Ministries/456164280301

EMU student government association www.facebook.com/EMUSGA

Twitter [@EMU_News](https://twitter.com/EMU_News)

Instagram [@easternmennoniteu](https://www.instagram.com/easternmennoniteu)



Eastern
Mennonite
University

540-432-4000

1200 Park Road
Harrisonburg VA 22802

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