

AIER Feedback Form

Department Name	Report Writer	Reviewer

Report Element	Yes	No	Comments
<i>Mission</i>			
On target	☐	☐	
Comprehensive	☐	☐	
Linked to EMU mission	☐	☐	
<i>Progress</i>			
All action items addressed	☐	☐	
<i>Learning Outcomes</i>			
Linked to mission	☐	☐	
Comprehensive	☐	☐	
Meaningful	☐	☐	
Reasonable (attainable, challenging, deliverable)	☐	☐	
Observable/Measureable	☐	☐	
<i>Measures</i>			
Plan for measuring every outcome	☐	☐	
Criteria or benchmarks specified	☐	☐	
Criteria or benchmarks appropriate	☐	☐	
<i>Analysis</i>			
Results clearly presented	☐	☐	
Results interpreted	☐	☐	
<i>Operational Outcomes</i>			
Linked to mission	☐	☐	
Comprehensive	☐	☐	
Meaningful	☐	☐	
Reasonable (attainable, challenging, deliverable)	☐	☐	
Observable/Measureable	☐	☐	
<i>Measures</i>			
Plan for measuring every outcome	☐	☐	
Criteria or benchmarks specified	☐	☐	
Criteria or benchmarks appropriate	☐	☐	
<i>Analysis</i>			
Results clearly presented	☐	☐	
Results interpreted	☐	☐	
<i>Resources</i>			
Discussion and analysis of current	☐	☐	
Discussion and analysis of needs	☐	☐	
<i>Demand</i>			
Discussion and analysis of current	☐	☐	
Projections for future	☐	☐	
<i>Cost</i>			
Appropriate efficiency measures	☐	☐	
Budget analysis	☐	☐	
<i>Improvement plan (closing the loop!)</i>			
Based on results of outcomes assessment or areas of need identified in other AIER sections	☐	☐	
Reasonable (given results, resources, etc.)	☐	☐	
Consistent with mission	☐	☐	
Includes incomplete items from previous year	☐	☐	