



## ANNOUNCEMENT OF VACANCY

**POSITION:** Multitradesman – HVAC

**POSITION SUMMARY:** This position requires a combination of skills used in maintaining and operating heating, ventilating, and air conditioning equipment, refrigeration equipment. Oral and written communication skills are important. Self-supervision and appropriate interaction with people are important.

### QUALIFICATIONS:

**EDUCATION:** High school graduate. A minimum of two years of schooling at a technical or trade school is required. Continuing education classes in the field are necessary.

**EXPERIENCE:** Five years in the HVAC field is required. Significant plumbing experience is preferred. A basic knowledge of electricity and electrical HVAC controls is required. In addition to maintenance and repair work, must be able to perform new system installations as requested.

**SPECIAL SKILLS:** Relevant mechanical aptitude and skill are necessary. Must be safety-oriented. Must be skilled in operating hand and power tools. Must be skilled in using tools and equipment specific to the HVAC trade. Must be able to use test instruments. Must be skilled in code-approved methods of the HVAC trade. Should be familiar with hot water and steam boiler operation. Must be able to troubleshoot and repair different types of HVAC equipment, including boilers. Must be CFC certified or be able to obtain certification within 90 days.

**PHYSICAL REQUIREMENTS:** Able to lift, push, or pull up to 75 pounds. Manual dexterity is important. Must be able to bend, stoop, stand, or crouch for extended periods of time. Overhead work is required. Must be able to work in tight spaces. May be subjected to electrical, chemical, and mechanical hazards. May need to work outdoors in inclement weather. Will be subjected to machine noise. Will be required to use appropriate personal protection equipment.

**INQUIRIES:** Application review will begin immediately. EMU reserves the right to fill this position immediately or to extend the search as circumstances may warrant. Send application, resume, and contact information for three references to:

Human Resources  
Eastern Mennonite University  
1200 Park Road  
Harrisonburg, Virginia 22802  
[jobs@emu.edu](mailto:jobs@emu.edu)  
fax: 540-432-4744

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