



A Graduate Division of  
Eastern Mennonite University

## Transcript Request Form For Seminary Admissions

**Applicant:**

Please fill out this form and forward to the registrar of your college or university. Take care to send this early enough that the transcript will be returned to you in time to complete your application before the deadline date. You may photocopy this form if you attended more than one institution. If you need more than one envelope, please ask the registrar to use the institution's envelope. Note that some institutions charge a fee for this service.

Applicant's Name \_\_\_\_\_  
Last First Middle Social Security/ID number

Date of Birth \_\_\_\_\_ Dates of Enrollment \_\_\_\_\_ to \_\_\_\_\_ Degree and Date \_\_\_\_\_  
month/day/year

I hereby authorize the release of this transcript/mark sheet of my academic record to Eastern Mennonite Seminary.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Registrar:**

The above named person is applying for graduate admission to Eastern Mennonite Seminary. Please enclose this form together with an official transcript in the envelope provided. After sealing the envelope, please sign across the seal and return to the applicant so that it can be included with his/her application package. If the applicant has not provided an envelope, please use one of your own. **If it is against the policy of your institution to release official transcripts to students, please send the transcript directly to: Office of Admissions, Eastern Mennonite Seminary, Harrisonburg VA 22802.**