

UAS Continual Action Plan for 2012-13 and Beyond

UAS Action Plan #	Item	Forum for Task Completion (dept mtg, program coordinator, course instructor, etc.)	Person(s) Responsible	Date of Task completion	Implementation Date	Completed
1	Maintain no cut-offs for Admission to Teacher Education portfolio?	<i>Assess't Comm; Department meeting</i>	<i>Assess't Comm; Dept.</i>	<i>Dept., Nov. 2012, COTE Nov. 2012</i>	<i>No change required to current practice</i>	<i>X</i>
1	Develop feedback form for all practicum experiences (exclude S.T.)	<i>Department Faculty & Assessment Committee & Dept. Mtg.</i>	<i>Field Placement Coordinator and PreK-6 Coordinator</i>	<i>Dept., Feb. 8, 2013</i>	<i>Spring 2013</i>	<i>X</i>
2	Update UC/CT evaluation data procedures to address how chair data is handled	<i>Administrative Assistant, Assessment Committee, and Dept mtg.</i>	<i>Assessment Committee and Dept. Faculty</i>	<i>Dept., Nov. 2012, COTE, Nov. 2012</i>	<i>Spring 2013</i>	<i>X</i>
3	Determine procedures for handling dispositions data collection and analysis, and for presenting to TEAC for decision-making.	<i>Administrative Assistant</i>	<i>Admin. Asst.</i>	<i>Dept., Nov. 2012; COTE, Nov. 2012</i>	<i>Spring 2013</i>	<i>X</i>
4	Update Schedule of Data Review: Clarify guidelines to include data analysis aligned with SPA and state standards.	<i>Assessment Committee</i>	<i>Assessment Coordinator</i>			
5	Review of DOSL grading procedures	<i>Department Faculty</i>	<i>Dept. Faculty</i>			

UAS Continual Action Plan for 2014-2015

1	Review of dispositions assessment and process (May 2014)	<i>Assessment Comm.</i>				
2	Comprehensive review of the UAS (UG and MA) including: intended outcome of each instrument, and effectiveness of procedures for data collection and use	<i>Assessment Comm.</i>				
3	Review of TaskStream assignments and rubrics	<i>Assessment Comm.</i>				
4	Review of MA key assignments	<i>Assessment Comm.</i>				
5	Revise Data Use Report Form: Align Schedule of Data Review with UAS chart, and review of data analysis questions to monitor effects of decisions	<i>Assessment Comm.</i>				

6	Review purpose and implications of student teaching program evaluation by cooperating teachers	<i>Assessment Comm.</i>				
7	Develop Student Growth Plan (Advanced level)	<i>Assessment Comm.</i>				
8	Adopt <i>Assessment of Student Learning</i> project as Adm to Candidacy assessment	<i>Assessment Comm.</i>				

Completed Items from UAS Continual Action Plan for 2010-12:

UAS Action Plan #	Item	Forum for Task Completion (dept mtg, program coordinator, course instructor, etc.)	Person(s) Responsible	Date of Task completion	Implementation Date	Completed
-1-	Develop Unit Operations Survey	<i>Early Fall 2009</i>	<i>Assess't Comm</i>	<i>May 2010</i>	<i>2010-2011</i>	<i>X UG X MA</i>
2	Transfer Tech Std from self-assessment to professor assessment for ensuring reliability of data or deletion from UAS	<i>Removed from UAS and placed in ED 201 Computers in Ed and ED 411 Reflective Teaching Seminar</i>	<i>course instructors</i>	<i>N.A.</i>	<i>COTE 5/5/09 removed from UAS</i>	<i>X</i>
3	Discussion as to whether the creation of spreadsheets to keep standardized test data so actual scores can be analyzed statistically is a better method for collecting data	<i>Workday minutes 5/7/09, item 4. Department – remain as done currently until functionality of EX system is known.</i>	<i>Dept. Faculty</i>	<i>Re-visit in Oct. 2011</i>	<i>Spring 2012, if applicable, on hold until EX is implemented</i>	<i>X</i>
4	Insertion of C. Framework standards and sustainability as a requirement for one paragraph of Philosophy of Education assessment	<i>Don then Department, then COTE</i>	<i>Don</i>	<i>May 2011 workdays</i>	<i>Fall 2011</i>	<i>X</i>
5a	Development of rubric for assessing field placement (entrance to student teaching) Which courses? Cut-offs? Which criteria from ST Final Eval are common across practica?	<i>Assess't Comm to draft implementation guidelines</i>	<i>Assess't Comm to Aug. 2011 workdays</i>	<i>COTE May 2011 approved</i>	<i>Pilot 2011-12</i>	<i>X</i>
5b	Development of rubrics for assessing lesson (for program SPAs)	<i>Assess't Comm to draft implementation guidelines</i>	<i>Assess't Comm to Aug. 2011 workdays</i>	<i>COTE May 2011 approved</i>	<i>Unit implemented in DOSL in Fall 2010; lesson plan implemented for May 2012 admission decisions</i>	<i>X</i>

-6-	Focus group on Content Area & Character Reference forms to revise dispositions and admissions recommendation forms into more user-friendly instruments	<i>Assessment Committee</i>	<i>Assess't Comm</i>	<i>Dept Spring 2012 COTE May 2012</i>	<i>Fall 2012 in application forms</i>	<i>X</i>
-7-	Development of Data Use Report form ¹	<i>Assessment Committee - early fall 2009</i>	<i>Assess't Comm</i>	<i>COTE May 2010</i>	<i>May 2010</i>	<i>X</i>
-8-	Develop a Student Growth Plan to allow candidates opportunity to develop plan for growth in areas noted as deficient ²	<i>Assessment Committee – early fall 2009</i>	<i>Assess't Comm</i>	<i>COTE May 2010</i>	<i>2010-2011</i>	<i>X</i>
9	Discussion as to which assessments of candidate performance must be analyzed by program faculty, including the rationale [added column]	<i>See UAS chart with column added today</i>	<i>Dept. decision 5/7/09</i>	<i>COTE Fall 2009</i>	<i>Fall 2010</i>	<i>X Addressed in Data Use Report Form</i>
10	Discussion of whether ED 411 can remain as W.I. course without the reflection papers.	<i>Keep as WI – making sure that all requirements are in syllabus</i>	<i>Dept. decision 5/7/09; ED 321 decision 5/12/10</i>	<i>To Core Curriculum Comm. fall 2010; COTE fall 2010</i>	<i>Fall 2011</i>	<i>X</i>
11	Develop Assessment for MA Candidacy Gate (MA needs an assessment of impact on Student Learning)	<i>CORP/MA faculty meeting</i>	<i>MA Director</i>	<i>Fall 2011</i>	<i>COTE Nov. 2011</i>	<i>X</i>
Other?	Implications of revised UAS for TaskStream use? (with #3?)	<i>Department Meeting</i>	<i>Dept. Faculty</i>	<i>Dept. decision, October 17, 2011</i>	<i>No change required. Will continue using TaskStream for admission and student teaching portfolio data collection.</i>	<i>X</i>
	SPA data collection via TaskStream? When? By whom?	<i>Department Meeting</i>	<i>Dept. Faculty</i>	<i>Dept. decision, October 17, 2011</i>	<i>No change required. Data collection for CEC will continue with using technologies other than TaskStream.</i>	<i>X</i>
	Discussion of data review schedule/frequency/distribution of data when small sample	<i>Postponed</i>		<i>COTE May 2010 of Data Use Report Form</i>	<i>Immediately</i>	<i>X Completed now that this is addressed on Data Use Report form</i>

	Revise CT/UC performance forms	<i>Sandy & Cathy, then Dept.</i>	<i>Sandy & Cathy</i>	<i>Dept. 2010-11; COTE May 2011; Revised fall 2012, COTE Nov. 2012</i>	<i>Fall 2011 student teachers; Updated Fall 2012</i>	<i>X</i>
	Revisions of Conceptual Framework	<i>Dept., COTE</i>	<i>Chair & Director</i>	<i>Spring 2012; COTE May 2012</i>	<i>Fall 2012</i>	<i>X</i>