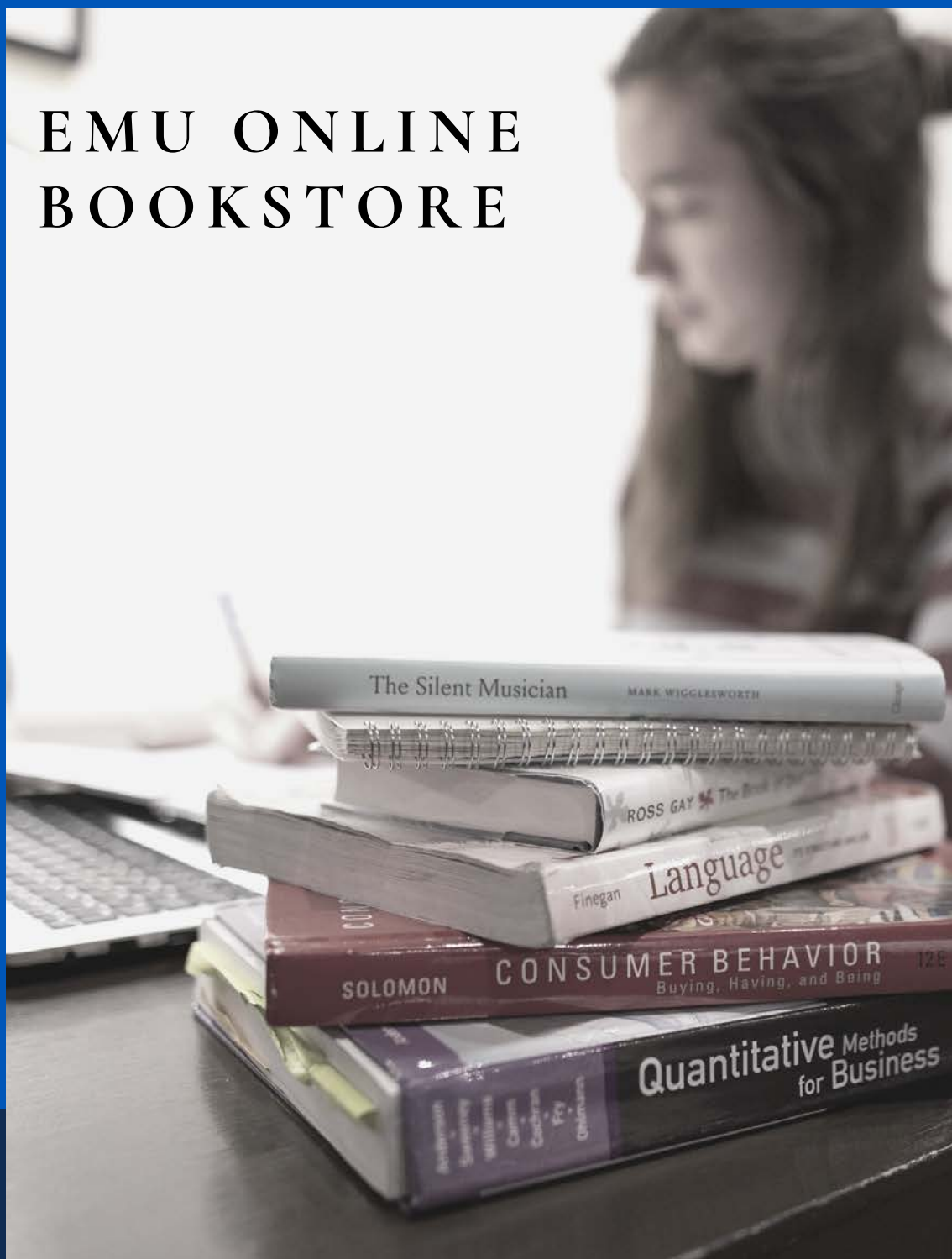


EMU ONLINE BOOKSTORE



TEXTBOOK ORDERING GUIDE



VISIT THE WEBSITE

1

Visit the website at **EMU.TextbookX.com** and log in with your EMU email account to view your personalized page.

The screenshot shows the EMU TextbookX website interface. At the top, there is a navigation bar with links for FACULTY, SELL, RETURNS, TRACK, BOOK SEARCH, and HELP, along with a 'Log In' button and a shopping cart icon. The main header features the EMU logo and a search bar with the placeholder text 'Enter a course name or code, e.g. Accounting 101'. Below the search bar, there is a 'Find Your Course' button and a 'Log In' button with the subtext 'View your saved courses'. A section titled 'View Your Course Items' provides instructions on how to log in and search for courses. A red box highlights a 'Log In' button with the text 'Log in with your Eastern Mennonite University Account:'. A red arrow points from this button to a 'Sign in' form below, which includes a text input field for the EMU email address, a 'Next' button, and a link for 'Can't access your account?'. At the bottom of the sign-in form, there is a note about using the Royal Password and the format for EMU usernames.

View Your Course Items
Log in with your Online Bookstore username and password to view previously saved account information, or use the 'Find Your Course' drop-down menu to search by course.

Don't have a login?

Log in with your Eastern Mennonite University Account:

Log In

Sign in
Your EMU email address

Can't access your account?

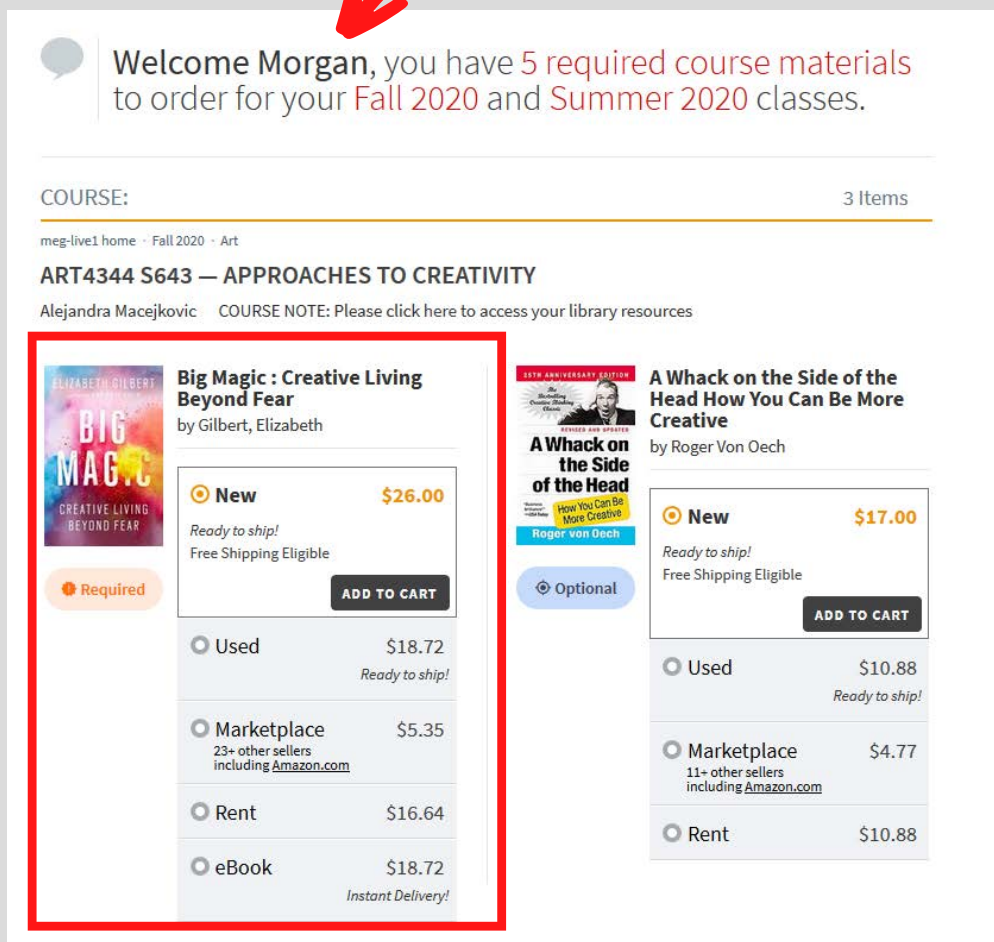
Next

Sign in with your EMU email address and Royal Password. If you do not have an EMU email address use your EMU username in the format username@royals.emu.edu

Tip: Bookmark the website and check it every term to see which textbooks and course materials were assigned to your classes.

REVIEW YOUR COURSES

Once logged in, you'll see your personalized "My Courses" page, which lists all of your registered courses for the upcoming term along with all of the textbooks your professors assigned.



Welcome Morgan, you have 5 required course materials to order for your Fall 2020 and Summer 2020 classes.

COURSE: 3 Items

meg-live1 home · Fall 2020 · Art

ART4344 S643 — APPROACHES TO CREATIVITY

Alejandra Macejkovic · COURSE NOTE: Please click here to access your library resources

Big Magic : Creative Living Beyond Fear
by Gilbert, Elizabeth

<input checked="" type="radio"/> New	\$26.00
Ready to ship! Free Shipping Eligible	
ADD TO CART	
<input type="radio"/> Used	\$18.72 <i>Ready to ship!</i>
<input type="radio"/> Marketplace	\$5.35 23+ other sellers including Amazon.com
<input type="radio"/> Rent	\$16.64
<input type="radio"/> eBook	\$18.72 <i>Instant Delivery!</i>

A Whack on the Side of the Head How You Can Be More Creative
by Roger Von Oech

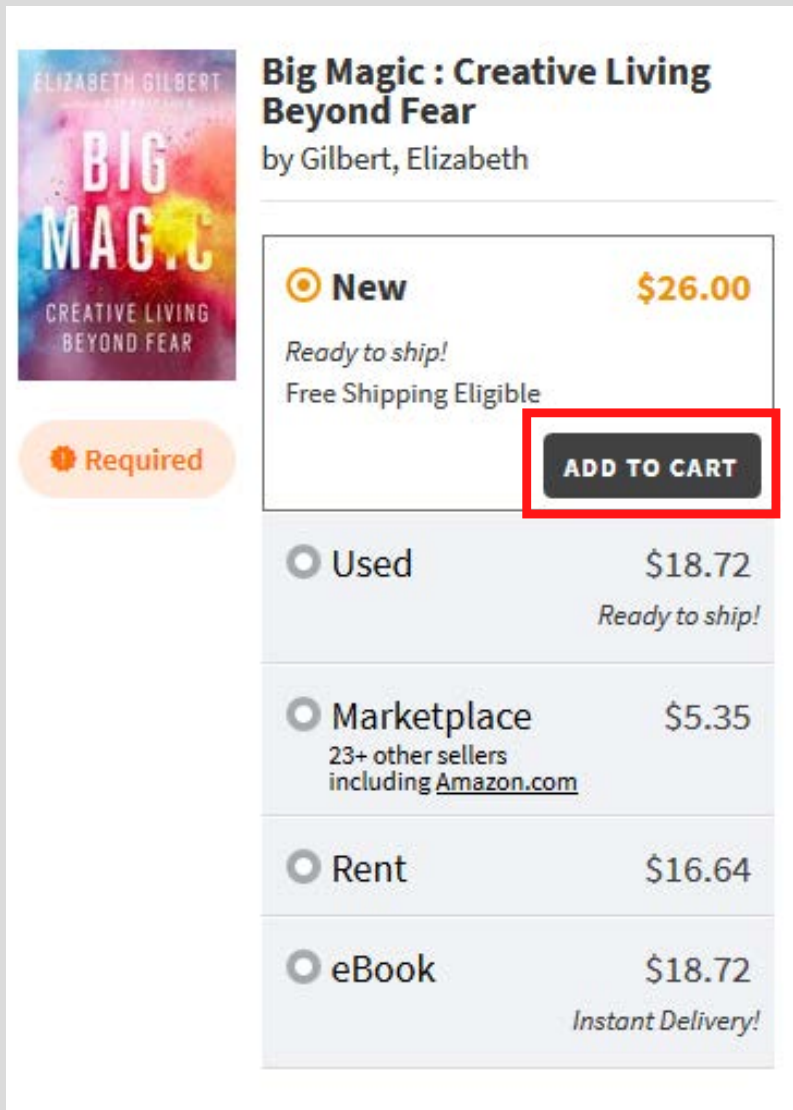
<input checked="" type="radio"/> New	\$17.00
Ready to ship! Free Shipping Eligible	
ADD TO CART	
<input type="radio"/> Used	\$10.88 <i>Ready to ship!</i>
<input type="radio"/> Marketplace	\$4.77 11+ other sellers including Amazon.com
<input type="radio"/> Rent	\$10.88



Tip: You can also use the "Find Your Course" drop-down menu to locate a course, but logging in is the quickest way.

SELECT YOUR COURSE MATERIALS

Choose from the new, used, eBook, rental, and Marketplace options available.



Big Magic : Creative Living Beyond Fear
by Gilbert, Elizabeth

New **\$26.00**
Ready to ship!
Free Shipping Eligible

Used **\$18.72**
Ready to ship!

Marketplace **\$5.35**
23+ other sellers including [Amazon.com](#)

Rent **\$16.64**

eBook **\$18.72**
Instant Delivery!

Required

ADD TO CART

- **New and used** textbooks qualify for free economy shipping when the order is over \$49.
- There are no shipping charges for **eBooks**. eBooks have a variety of terms, from 30 days to lifetime license. All terms that are available will display (i.e., not all eBooks offer lifetime licenses).
- **Rental** shipping charges will be calculated during checkout. Rentals have set return dates which will be posted as you check out. Due date reminders will be emailed to you.
- **The Marketplace** is where students and others buy and sell books from each other at discounted prices. Students can save an average of 60% off on Marketplace items. Books ship directly from the seller. *Note, Marketplace books have different return policies and do not qualify for free shipping.

Add all of the items you want to order by clicking "Add to Cart."

Tip: You can post and sell your old textbooks on the Marketplace!



REVIEW YOUR ORDER

4

student2 2

YOUR CART YOUR PRICE
2 Items \$43.00

You still need 4 Items for all of your courses.

Check Out Now

[View Cart](#)

After selecting all of the course materials you want to order, click the cart icon on the top right of the screen and then click “Check out Now.” Review your order.

← Continue shopping

Shopping Cart

Holding your items for: 13:39

Item	Price	Quantity	Action
ART4344 – APPROACHES TO CREATIVITY Big Magic : Creative Living Beyond Fear Condition: Retail New ISBN: 9781594634710 Required	\$26.00	1	Remove
ART4344 – APPROACHES TO CREATIVITY A Whack on the Side of the Head How You Can Be More Creative Condition: Retail New ISBN: 9780446404662	\$17.00	1	Remove

Subtotal \$60.00

Checkout

Shipping Charges and tax, if applicable, will be calculated during checkout.

Tip: Ordering early gives you the best chance of finding the most affordable options.

SELECT SHIPPING DETAILS

The home address that your school has on file will auto-populate. You can also choose to deliver your order to campus (pick up in Mail Room). You can add a new address if you would like to deliver to another location. Choose the shipping method for each of your textbooks. Click “Continue.”

Select Shipping Method Change all to **Fastest** or **Cheapest**

ART4344 – APPROACHES TO CREATIVITY

Big Magic : Creative Living Beyond Fear
\$26.00
Qty: 1, Condition: Retail New
ISBN: 9781594634710
Ready to ship!

Select shipping:

Free Economy - Free

UPS Ground - \$12.97

Estimated delivery

Earliest	Latest
Jul 16	Jul 22

ART4344 – APPROACHES TO CREATIVITY

**A Whack on the Side of the Head
How You Can Be More Creative**
\$17.00
Qty: 1, Condition: Retail New
ISBN: 9780446404662
Ready to ship!

CONTINUE

Tip: Select products qualify for free shipping offers when your order is over \$49.

ENTER PAYMENT AND CHECK OUT

The Online Bookstore accepts debit, credit, and prepaid cards. Students may also use their PayPal, Google Pay, Apple Pay, or their Student Account to check out. Please note, only required course materials may be charged to Student Accounts.

If you are using your Student Account to pay for textbooks, select it by clicking the box next to "Charge to your Student Account." If you use a gift code (EMU.TextbookX.com/giftcards), add it to the Gift Code box. If there is a remaining balance after applying them, enter another form of payment.

After completing the billing information, click "Submit Order" and an order confirmation email will be sent to your school email account.

The screenshot shows the 'Select Payment Methods' section of a checkout page. It features several payment options and input fields. Red arrows highlight specific elements: the 'Charge to your Student Account' option, the 'Use a credit or debit card' option, the 'Add a Gift Code' input field, and the 'SUBMIT PAYMENT' button. The order total is displayed as \$56.69, and there is a checkbox for agreeing to share order information with school administration.

Select Payment Methods

Charge to your Student Account *****_emu

Use a credit or debit card

PayPal Google Pay

PayPal CREDIT

Add a Gift Code Add a Discount Code

Enter Code Enter Code

SUBMIT PAYMENT Order Total: **\$56.69**

I agree to allow my order information to be shared with my school administration

Tip: If you rent a textbook, you will need to enter a credit card number to ensure its return.

LOCATE DIGITAL MATERIALS

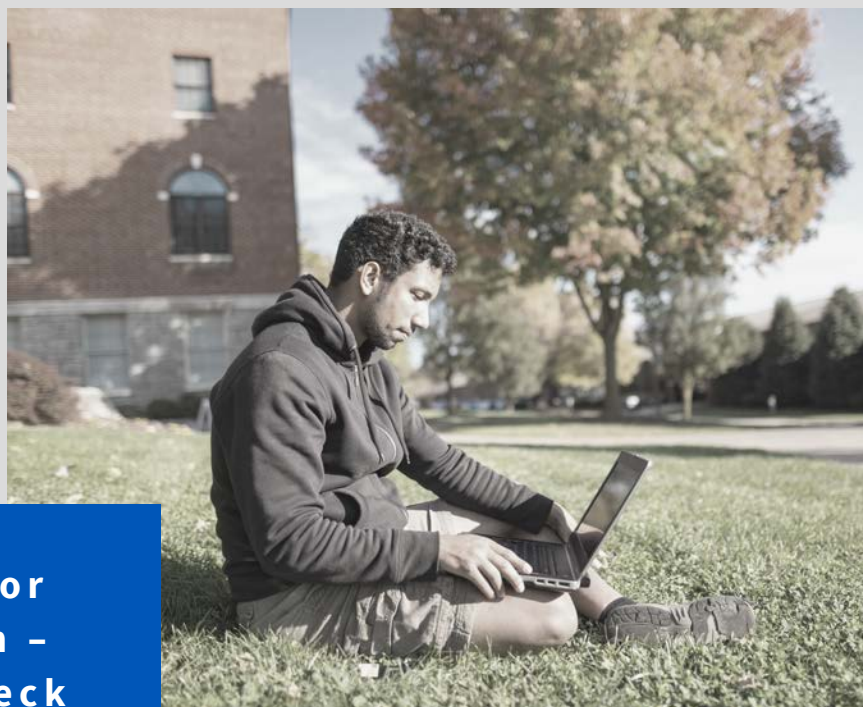
If you order a digital product (access code or eBook) you will receive an email within a few hours of your order with access instructions.

The access information will also be located in your bookstore account under **eLibrary**.

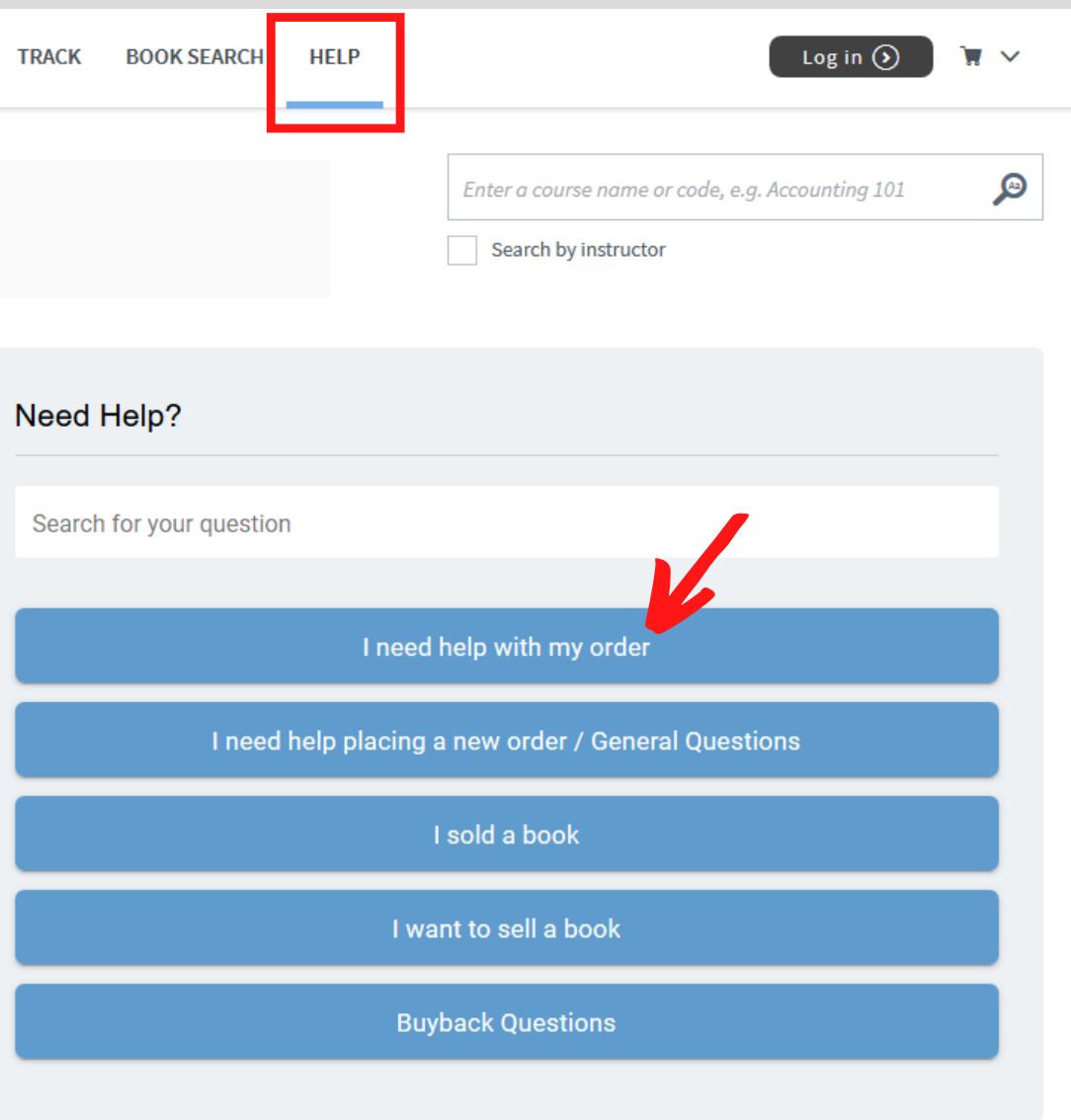
*While most digital courseware access is emailed, depending on the publisher, some are physically mailed. Check your confirmation email for details, or log into your bookstore account and review your "Purchases" page for access codes or tracking details.

The screenshot shows a bookstore website interface. At the top, there are navigation links: MY COURSES, SELL, RETURNS, TRACK, BOOK SEARCH, HELP. On the right, there is a user profile for 'student1' and a shopping cart icon with '1' items. Below the navigation, the 'eLibrary' section is active. A dropdown menu is open from the 'student1' profile, with 'eLibrary' highlighted. The menu options are: Purchases, Track Order, Book Sales, eLibrary, Messages, Settings, and Log Out. A red arrow points from the 'eLibrary' option in the dropdown to the 'eLibrary' section header. Below the header, there are three digital material listings:

- Big Magic : Creative Living Beyond Fear**
Author: Gilbert, Elizabeth
Provided by: This item is included in the tuition and/or fees for this course. Please take note of any optional materials that have been adopted by your instructor.
This item will be automatically... If you'd like to opt...
- MyMathLab with eText for Introductory and Intermediate Algebra for Oasis City Colleges of Chicago Electronic Access Code, 1/e**
Author: Bittinger
Date purchased: 06/03/2020
Subscription end date: 11/30/2020 (estimated)
Access Code: WCSRK-PLUNK-HAIRY-ATMAN-SAINT-LOOSE
Redemption Links: <http://textbookx.com/img/misc/i63zm8sx3e.pdf>, <http://247pearsoned.custhelp.com/>
- Sociology in a Changing World**
Author: Kornblum, William
Date purchased: 06/03/2020
Subscription end date: 06/03/2021 (estimated)
Access Code: EPXY2TWB8M75WZ45
Redemption Links: <https://redshelf.com/accounts/login/>
- Managing Human Resources**
Author: Gomez-Mejia, Luis
Date purchased: 06/03/2020
Subscription end date: 07/03/2020 (estimated)
Please see your original fulfillment email for access instructions



Tip: Check your elibrary for digital access information - especially if you don't check your email that often!



If you need assistance with an order, click "Help" to use the dynamic feature to find an answer to your question. You can also send an email or call the Customer Experience team.

Tip: Our customer experience team works year-round with 24/7 phone support at the start of every major term.

**EMU.textbookx.com/help
1-855-209-2441.**