

Constitution- Psychology Club

Article I – Name

“Psychology Club”

Article II – Purpose

- A. Connect students interested in psychology
- B. Focus on the practical application of psychological theories and ideas
- C. Bring a more complete view of the world of psychology
- D. Apply psychological ideas and use them to enrich the life of EMU students
- E. Engage with mental health community in Harrisonburg

Article III – Membership

Eligibility:

Any student enrolled at Easter Mennonite University may become a member of Psychology club regardless of race, gender, religion, ethnicity, nationality, sexual orientation, disability, veteran status, or program of study. One becomes a member by signing up/expressing interest through e-mail, contacting a member on the Executive Committee or signing up at an informational session at the beginning of each semester. Members will receive e-mails to Psychology Club events. Members may request to remove themselves from Psychology Club membership.

Grounds for Removal:

If a member is causing harm to the community or misrepresents EMU missions and values, the member is invited to a restorative conversation with the president of the club, and/or if they refuse this right, the Executive Committee has the right to remove a member with a majority vote.

Article IV – Officers in the Executive Committee

Psychology Club President

The president is responsible for organizing meeting times, sending e-mails to Executive Members and club members, reserving rooms for events, delegating tasks to members of the Executive Meeting, and keeping documents of meetings. This position is commonly filled by a previous class representative, but anyone who has been active in Psychology Club for two full semesters may apply to be president.

Class representatives:

- Senior Student Representative (1-3)
- Junior Student Representative (1-3)
- Sophomore Student Representative (1-3)
- First-year Student Representative (1-2)

Duty of Class Representatives:

- Attend weekly Executive Meetings, complete responsibilities assigned in meetings, and if unable to attend, contact another member of the Executive Committee.
- Keep in touch with peers in their class and represent their class in the meetings.
- Attend 50% of Psychology Club events a semester
- There may be anywhere from one to three representatives per class, due to a positions being held over cross-cultural.

For first-year Class Representatives:

- In order to become a first-year Executive Member, a student should attend the first psychology club informational meeting where applications would be present for them to complete if interested in becoming an Executive Member.
- First-year member must attend 50% of events up to point of the application. Applications are due at the end of October. Executive Committee will review applications reveal decision in November.

Eligibility to become an Executive Member:

For returning students to become a Class Representative:

-If an opening in an upperclassman Executive Member position were to arise, any member interested in becoming an Executive Member must have been an active member (attended 50% of events) the semester before applying. However, once a member of the executive committee, one is expected to stay on the committee until graduation, if they so desire. As a result, there will not be yearly re-elections for positions.

Executive Members on Cross-Cultural:

-If a class is not represented due to absence such cross-cultural, an additional executive member of that class can be chosen by the executive committee from existing members. This replacement should be arranged spring before the original class member leaves.

-After executive member comes back from absence, the “temporary replacement” executive member may choose to continue or terminate their executive member status.

Choosing a President:

-This position is commonly filled by a previous class representative, but anyone who has been active in Psychology Club for two full semesters may apply to be president. The previous president or advisor personally asks a suited member if they would be interested in the role and they can either accept or decline. If the selected person declines, the president's position can be opened up to the executive committee and decided by majority vote of the executive committee. The future president should be in place before the next semester begins.

Length of Officer Term:

A member of the executive committee's term continues until graduation, resignation, or—if the duties are not properly met—termination. Seats on the committee will be help over cross-cultural terms.

Removing officers if necessary:

If executive member does not attend 50% of events, does not properly notify a member of the executive committee if they cannot attend an executive meeting, or does not adhere to EMU core values and mission, there will be a meeting with the executive class and the president to discuss the guidelines, expectations, and cause for concern. If failure to show improvement happens after this meeting, a member of the executive committee can express concern to the adviser and the adviser can terminate this person.

Article V – Elections

A. Elections will be held in the spring for the next year's officers.

B. If an upperclassman position were to arise, the executive committee will send out an e-mail to all members that will ask a member to express their interest in becoming a part of the executive committee for the next year.

C. The executive committee will review the applicants and choose who gets the position by majority vote.

Results will be announced at least by the last week of the Spring semester.

Article VI – Meetings

A. Meetings will be held weekly by the executive committee. The president will e-mail the executive committee with a reminder of the date and time at least 5 hours prior to the meeting.

B. The president is to come with an agenda for the meeting. Items on the agenda will be presented and after conversation and decisions will be held collectively.

C. If a decision requires a vote, all executive members are eligible to vote, with a majority vote being the deciding matter. At least 60% of the total number of officers that semester must be present for the vote to take place.

Tasks will be distributed to members of the executive committee first by volunteer, and then as the President sees fit.

Article VII – Finances

A. There is no membership fee.

B. Any member of the executive member can volunteer to be in charge of finances. If no one volunteers, position

will be delegated to Junior or Senior representative. For a semester at a time, this person will develop and monitor budget, keep receipts and log of expenditures, and will give out money as approved by committee. All intended purchases should be discussed and approved by the executive committee. If a purchase is expected to be over \$75, the advisor should also be present to approve the expenditure.

Article VIII – Advisor

The advisor is selected by the Executive Committee with these criteria and responsibilities in mind.

The Psychology Club Advisor should:

- have passion for and background in the area of psychology
- often attend Executive Club meetings and offer insight and suggestions in these meetings and with club spending
- help facilitate conversations if a conflict were to arise with members

Article IX – Committees

The Executive Committee is the primary committee. This committee meets weekly to every other week to speak to the interests of those in the club, plan and organize events, and manage the budget and work on improving the club. They are chosen by the processes listed above.

Article X – Affiliations

Psychology Club is not officially affiliated with any other programs. Psychology Club did partner with EMU Coach Link for Walk for Hope in 2015.

Article XI – Amendments

A. Anyone in the Executive Committee may propose an amendment to the constitution during an Executive Meeting where 60% of Executive Members are present. They should provide a reason for the proposal and following will be room for discussion and debate. The president will decide when a vote seems appropriate. A 2/3 vote is needed to amend the constitution. The advisor and all members of the Executive Committee must be present for this vote to take place.

B. If the amendment passes, it will be incorporated into constitution and set into action in the amount of time agreed upon by the members of the Executive Committee at the time of amendment.

Article XII – Ratification

The Constitution will be approved yearly with a 2/3 vote, with 60% of the total members being present.